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Information for Applicants

Commissioner, Queensland Mental Health Commission

## Introduction

The purpose of this document is to provide a brief overview of the role and the recruitment process for the Mental Health Commissioner, Queensland Mental Health Commission.

The Mental Health Commissioner is the chief executive of the Queensland Mental Health Commission. The Queensland Mental Health Commission is an independent statutory body established under the *Queensland Mental Health Commission Act 2013* to drive ongoing reform towards a more integrated, evidence-based, recovery-oriented mental health and substance misuse system. This object is primarily achieved by developing a whole-of-government strategic plan.

#### Vision

Queenslanders working together to improve mental health and wellbeing.

#### Purpose

Drive ongoing reform towards a more integrated, evidence-based, recovery-oriented mental health, drug and alcohol system in Queensland.

#### Objectives

To achieve better outcomes for people living with mental health issues, problematic alcohol and other drugs use, or those affected by suicide through:

* integrated and coordinated support and encouragement for system-wide reforms; and
* bringing together the wisdom of lived experience and professional expertise.

#### Values

The Commission has adopted the Queensland Government public service values in addition to a value which focuses on promoting wellness. These values are fundamental to our work:

* Customers first
* Ideas into action
* Unleash potential
* Be courageous
* Empower people
* Promote wellness

The Mental Health Commissioner is a Significant Appointment that is considered by Cabinet and appointed by the Governor in Council upon the recommendation of the Minister for Health and Ambulance Services.

Expressions of interest are being called for now to ensure sufficient time to enable executive government processes to be completed prior to the expiration of the current term on 30 June 2023.

The Department of Health has engaged **Eden Ritchie Recruitment** to manage the recruitment process.

For more information on the recruitment process, please contact Justine Eden, Director, Eden Ritchie Recruitment via justine@edenritchie.com.au or 0412 156 930.

For more information on the Queensland Mental Health Commission please visit their website at [www.qmhc.qld.gov.au](https://www.qmhc.qld.gov.au/).

## How to apply

Access and review the Role Description.

Apply online at <https://edenritchie.com.au/commissioner-mental-health-commission/> by 5.00pm (AEST) **Friday, 3 March 2023**.

Your application must include:

* **Covering letter** of no more than **two pages** addressing requirements outlined in the Role Description under ‘Role Fit’
* **Your current Curriculum Vitae** of no more than **two page**s, and
* Completed **Application Form**.

If you are having difficulty submitting your application, please contact Justine Eden, Director, Eden Ritchie Recruitment via justine@edenritchie.com.au or 0412 156 930 for assistance.

#### Late applications

If you are unable to apply before the closing date, please contact Justine Eden, Director, Eden Ritchie Recruitment via justine@edenritchie.com.au or 0412 156 930.

Late applications may be accepted at the discretion of the selection panel.

## Eligibility for appointment

#### Qualifications and professional registrations

While not mandatory, a relevant qualification in health, law, or public administration, would be highly regarded.

#### Residential Status

Applicants will need to demonstrate their eligibility to work in Australia.

## Shortlisting and screening

#### Shortlisting

Initial shortlisting will be undertaken after the expression of interest period closes.

Applicants will be assessed on their written application and qualification/eligibility checks.

Applicants may be invited to an interview to discuss their suitability.

Where possible, applicants will be kept informed of the progress of their application. However, the outcome of the recruitment process will not be confirmed until Governor in Council’s determination.

#### Probity Checks

As a statutory appointment, the *Queensland Cabinet Handbook* requirements include a range of probity checks to be undertaken on persons being proposed for appointment which include:

* Completion of a Personal Particulars Form to identify any conflicts of interest or disclosable criminal convictions
* A national criminal history search
* Searches of the Australian Securities and Investments Commission’s banned and disqualified register and bankruptcy index, and
* A review of the Queensland government lobbyist register, and other internet-based searches.

Probity checks will be undertaken following an interview with the selection panel.

#### Disclosure

Applicants may be required to disclose any previous serious discipline action taken against them in public sector role.

Applicants may also be required to disclose any pre-existing illness or injury which may impact on their ability to perform the role. Details are available in section 571 of the *Workers’ Compensation and Rehabilitation Act 2003.*

Please note disclosures of conflicts of interest or criminal convictions are considered on a case-by-case basis and may not preclude an applicant from appointment.

## Employment Terms and Conditions

#### Appointment

The Mental Health Commissioner is appointed by the Governor in Council on the recommendation of the Minister for Health and Ambulance Services.

#### Term of appointment

The term of appointment is not more than five (5) years, with the possibility of reappointment.

It is anticipated that the Governor in Council will appoint the successful nominee in June 2023 (to align with the expiry of the current term). It is also anticipated that the successful applicant will commence in the role from 1 July 2023.

#### Remuneration and allowances

The Mental Health Commissioner is paid remuneration and allowances decided by the Governor in Council.

The current classification of the Commissioner role is Chief Executive Band 5 under the Queensland Public Sector Chief Executive Remuneration Framework.

The total remuneration package range, per annum, for Band 5 is between $290,206 to $392,711.

Determination of the remuneration is based on an assessment of the appointee’s experience, knowledge, capability and performance.

## Personal Information

Personal information provided in your application will be treated as confidential and will only be used or accessed by authorised persons for the purposes connected with your candidacy for appointment, and should you be successful in appointment, to ensure an accurate record of nominees and appointees to statutory bodies.

Personal information collected in this recruitment process, will be handled by the Department of Health and Eden Ritchie Recruitment in accordance with the *Information Privacy Act 2009.* The personal information provided by you will be securely stored and made available only to appropriately authorised officers. Personal information recorded will not be disclosed to other parties without your consent, unless required by law.

Personal information may be disclosed as part of the recruitment process, for example, in contacting referees or in undertaking criminal history checks.